



## **Guidelines for the Annual Awards**

Listed below are the guidelines for the annual possible four award categories: student, educator-academician, professional-practitioner, and service award. The following guidelines should be used when nominating.

**1) Student Award:** The OCCJE shall have three student awards given annually at the Spring (April) business meeting. The three awards will be presented to the top criminal justice students in the state of Ohio or who are students at an OCCJE-member institution in the following categories: graduate student, baccalaureate student, and associate degree student. In order for a criminal justice student to be nominated, s/he should have demonstrated outstanding academic ability and involvement and leadership in professional, community, and/or campus related activities. Students must be eligible for graduation during the current academic year. In addition, the following must be submitted:

1. Resume
2. Three support letters (at least one each from the academic arena and one from the professional-practitioner arena)
3. Reference letter which includes the following information about the nominee: personality characteristics such as reliability, honesty, and maturity; peer interactions; assessment of professional potential in the field of criminal justice; and a brief summary of life experiences including personal responsibilities.

**2) Educator-Academician Award:** In order for a person to be nominated in this category, s/he should have made significant contributions, measured by any of the following:

1. public contribution of major importance in the criminal justice field and/or
2. a major contribution to the development of a criminal justice program beyond the home institution and/or
3. major involvement in national development of criminal justice education

**3) Professional-Practitioner Award:** In order for a person to be nominated in this category, s/he should have distinguished herself/himself as a leader in the professional field of criminal justice measured by any combination of the following:

1. leadership in the criminal justice field recognized by practitioners and academicians alike and/or
2. involvement in contributions to criminal justice practice having an importance beyond the local area.

**4) Service Award:** In order for a person to be nominated in this category, s/he should have a record of continuous long-term contribution in criminal justice in the state, regional, or national organizations. A person must be a member of OCCJE to be eligible for this award.

**Deadline for all nominations and letters of reference: March 17, 2011**  
**Mail to: Dr. Don Knueve, Criminal Justice Dept**  
**Defiance College, 701 North Clinton Street, Defiance OH 43512**  
**For more details, refer to the OCCJE website at <http://www.occje.org>**