

# OCCJE Research Manuscript Checklist

Yes	No	?	NA	
				<b>Introduction</b>
				1. Is the background information adequate to introduce the research problem?
				2. Are the references adequate?
				3. Are specific study objectives or hypotheses stated?
				4. Is the writing in this section clear and concise?
				<b>Methods</b>
				5. Are there outcome variables described for each study objective or hypothesis?
				6. Are there appropriate descriptions of how calculated values were determined?
				7. Are outcome variables that do not relate to the objectives or hypotheses avoided?
				8. Are the measurement procedures appropriate for the study objectives or hypotheses?
				9. Is there enough detail to judge validity and for readers to replicate study?
				10. Were appropriate statistical methods chosen for this study design?
				11. Are the tables, figures, and captions adequate?
				12. Is the writing in this section clear and concise?
				<b>Results</b>
				13. Are there complete data for each procedure or test described in the Methods section?
				14. Do the data, or descriptions of the data, appear to be valid?
				15. Are data that do not relate to the study objectives or hypotheses avoided?
				16. Are the tables, figures, and captions adequate?
				17. Does the text avoid presenting the same data as the tables or illustrations?
				18. Is the writing in this section clear and concise?
				<b>Discussion and Conclusion</b>
				19. Is there an explanation of how the results address the problem statement or hypotheses?
				20. Are theoretical and practical aspects of the results discussed?
				21. Do you agree with the interpretation of the results?
				22. Is there a comparison of this study with previously published studies?
				23. Are the references adequate?
				24. Is there a discussion of the limitations of the study?
				25. Is there a section that clearly states the author's conclusions?
				26. Is the writing in this section clear and concise?
				<b>Miscellaneous</b>
				27. Does the paper's title reflect the paper's content?
				28. Is the abstract informative: briefly outlining hypotheses, methods, results, and conclusions?
				29. Do the "References" and "Appendices", if applicable, contain all necessary info?
				30. Is a sufficient case made for the theory/policy/research worth of the paper?

**Comments or Necessary Revisions:**

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