

OCCJE Nonresearch Manuscript Checklist

Yes	No	?	NA	
				Introduction
				1. Is the background information adequate to introduce the topic?
				2. Is it clear why this is a timely subject?
				3. Is the writing in this section clear and concise?
				Review of the Literature
				4. Do you believe the author has reviewed all of the pertinent literature?
				5. Does the author critically evaluate the literature?
				6. Have references been cited where needed to support statements in the text?
				7. Have all aspects of the topic been adequately covered?
				8. Are the tables, figures, and captions adequate?
				9. Is there adequate description of calculated values?
				10. Is the writing in this section clear and concise?
				Summary
				11. Does the author adequately summarize the current knowledge of the review topic?
				12. If the paper is meant to offer practical guidelines, does it do so adequately?
				13. Are the tables, figures, and captions adequate?
				14. Do you believe the author has expressed too much subjective bias?
				15. Is the writing in this section clear and concise?
				Miscellaneous
				16. Does the paper's title reflect the paper's content?

Comments or Necessary Revisions:
